

# Letting your property

## Requesting consent to let

If you'd like our permission to let your property, we just need a bit more information from you. Please read this information carefully before completing the form.

### Important information

Depending on your circumstances, you may be able to let your property if you:

- have held your Santander mortgage for more than 6 months, or
- been on a new Santander deal for more than 3 months, or
- had an additional loan for more than 6 months, and
- aren't behind with your mortgage payments (in arrears).

Your mortgage conditions state that you need our written permission to let your property. If you let your property without this, you'll be breaking your mortgage conditions and the basis on which the current interest rate applies to your mortgage.

### Important information about our fees

You'll need to pay a fee of £295 if you want to let your property.

If you have a Flexible Offset mortgage product with a credit limit facility and want to keep this, we'll calculate a fee at 1% of the total credit limit. This is subject to a minimum charge of £295.

You won't have to pay this fee if you're a member of the UK Armed Forces. We'll ask for proof of this if we don't already have it.

When we give permission, we'll tell you how long you can let the property. A fee is payable for each period of consent. For example, if you move back into your property and then ask to let it again, we'll ask you to pay another fee for our consent.

### What you need to do

1. Fill out the form.
2. Pay the £295 Consent to let fee (if applicable). You can pay this over the phone by calling us on **0800 783 9738** or by cheque, payable to yourself with your mortgage account number on the back. If you have a Flexible Offset mortgage product, call us on **0800 783 9738** so we can calculate the fee.
3. Make sure you read the Consent to let conditions we sent you with this form. You'll have to satisfy these conditions if we agree to you letting your property.
4. Send your cheque along with this completed form to:

Mortgage and Loan Operations  
Santander  
Sunderland  
SR43 4FH

### Here to help

If you have any questions, call us on **0800 783 9738**. To speed things up, please make sure you quote your mortgage account number when you call.

We can't give you advice or guidance on letting your property. If you're looking for more information about the legal requirements or help on being a landlord, you may want to get in touch with the National Residential Landlords Association at [nrla.org.uk](http://nrla.org.uk). They may charge a membership fee.

#### Letting form

Please answer all questions on this form

Mortgage account number

Name of borrower(s)

  
  

Property address

  
  
  

Postcode

#### 1. Why do you want to let the property?

- |                       |                          |                            |                          |
|-----------------------|--------------------------|----------------------------|--------------------------|
| Armed forces posting  | <input type="checkbox"/> | Letting as a holiday home  | <input type="checkbox"/> |
| Employment relocation | <input type="checkbox"/> | Renting to a family member | <input type="checkbox"/> |
| Financial reasons     | <input type="checkbox"/> | Other, please state below  | <input type="checkbox"/> |

Please give as much information as you can and provide any supporting documentation, e.g. a letter from your employer, Armed Forces identification

## 2. What type of tenancy do you plan to have?

Letting privately	<input type="checkbox"/>	Letting through a housing association	<input type="checkbox"/>
Company let	<input type="checkbox"/>	Letting through a local authority	<input type="checkbox"/>
Letting through an agency	<input type="checkbox"/>	Other, please state below	<input type="checkbox"/>

## 3. How much rent do you think you'll get?

£	<input type="text"/>	:	<input type="text"/>	Per week	<input type="text"/>
Per month	<input type="text"/>	Per year	<input type="text"/>		

## 4. How long do you expect to let the property for?

Months	<input type="text"/>
Years	<input type="text"/>

## 5. When do you plan to start letting the property?

Date

Please use this space to give us any extra information that may help us in thinking about your letting request.

If more than 2 borrowers, please give us their contact details on a separate page.

## 6a. Borrower 1 contact details

Borrower name

Daytime contact number

Evening contact number

Mobile phone number

Email address

Correspondence address

Postcode

Date correspondence address is effective from

## 6b. Borrower 2 contact details

Borrower name

Daytime contact number

Evening contact number

Mobile phone number

Email address

Correspondence address

Postcode

Date correspondence address is effective from

## 7. Borrowers' signatures

All people named on the mortgage must sign this form

Name

Signature

Date

Name

Signature

Date

Name

Signature

Date